

Mentoring Record Sheet

Part I: To be completed by the Pastor

Name of Intern: _____

Mentoring Session # () Date: _____

Please fill in the particulars and to be submitted to the Local Preacher Committee, BOM, SCAC after each mentoring session.

In the scale of 1 – 10 (1 = poor; 2 = Below Average; 3 = Average; 4 = Above Average; 5 = satisfactory, 7 = above average, 10 = excellent), rate your intern and give your comments after the mentoring session.

Particulars	Grade Point	Affirmation/Positive Comments	Suggestions for improvement
1. Spiritual Formation			
2. Character Formation			
3. Leadership			
4. Effectiveness in ministry assigned (including preparation)			
5. Interpersonal Relationship			
6. Family Relationship			
7. Others			

Recommendation: Proceed Withhold

Form completed by: _____ (Name & Signatory)

Date: _____

Part II: To be completed by the Participants

Name: _____ Mentoring Session # () Date: _____

Please reflect upon your practicum and fill in the particulars prayerfully. This form must be submitted to the Local Preacher Committee, BOM, SCAC after each mentoring session.

1. My personal growth

1.1. In this period of practicum, how do you describe your personal growth in the following aspects:

a. Spiritual formation: _____

b. Character formation : _____

c. Leadership : _____

d. Effectiveness of ministry: _____

e. Interpersonal relationship : _____

f. Relationship with my family: _____

1.2. Explain (area(s) for improvement): _____

(Write on separate sheet of paper if more space is needed)

2. My Ministry

i. Give an overview of the ministry you have involved and the time invested:

a. Preaching (e.g. Liturgist [how often], preaching [], sharing, teaching, training, etc.)

b. Caring (e.g. home or hospital visitation, counselling, etc)

c. Administration (e.g. involvement in planning, organizing, leading, meetings, etc.)

d. Others:

ii. Are there any occasion where you have taken the initiative to involve in ministry other than what you have been assigned?

iii. Share the challenges you have encountered and how did you overcome? How can your mentor helps you?

3. In a few sentences describe your overall reflection of this period of practicum.

Signature of Participant: _____

Date: _____

SCAC Local Preacher Course Record Sheet

Participant: _____ Date: _____

Module	Payment made		Date of completion	Result		Comments
				Marks	Grade	
M1U1.1.	-					
M1U1.2.	-					
M1 Assignment	-					
M2U2.1.	20					
M2U2.2.	-					
M2U2.3	-					
M2 Assignment	20					
M3U3.1.	20					
M3U3.2.	20					
M3U3.3.	20					
M3 Assignment	20					
M4U4.1.	20					
M4U4.2.	-					
M4U4.3	-					
M4U4.4	20					
M4 Assignment	20					
M5U5.1.	20					
M5U5.2	-					
M5 Assignment	20					
Wk#1: OT	200					
NT						
Wk#2: Methodism	200					
Wesleyan Theology						
Wk#3: Exegesis	200					
Wk#4: Homiletics	200					
Average						
M6 Practicum Reflection #1						
M6 Practicum Reflection #2						
M6 Conference Reflection						
M6 Mentoring Report #1						
M6 Mentoring Report #2						
M6 Mentoring Report #3						
Overall Average						

N. B. : M: Module; U: Unit; Wk: Study Weekends; E: Practicum; :Reading report.