

SCAC Methodist Girls' Hostel
Rules & Regulations (revision)

1. Tenants strictly for female below 60 years old.
 2. Tenants are only allowed to furnish or decorate the room with things that are related to Christianity.
 3. Anyone with infectious diseases, jobless, will not be allowed to stay here.
 4. Smoking, alcohol drinking, taking of drugs, gambling or any other illegal activities are not allowed in the hostel.
 5. The authority is not responsible for any accidental injury or death in the hostel.
 6. Tenants should pay their rent and other expenses within the first week of each month, keeping their receipts for checking purposes.
 7. Each monthly rental is listed in Appendix A.
 8. Tenants should pay a month of deposit and first month's rental (including water, electricity and duplicated keys) before moving in.
 9. Tenants must notify the warden one month prior to their termination of renting and to settle all the payment. Failure to this, the deposit will not be refunded. All cost of damages will be deducted from the deposit.
 - 10. Tenants are requested to pay the basic water and electric bill once they rent the room whether to stay in or just for belongings only.**
 11. Tenants are expected to keep the room clean and tidy at all time. No littering, pouring water or throwing rubbish out of the window.
 - 12. No male gender is ever allowed in the hostel.**
 13. Pets are not allowed in the hostel.
 14. Tenants should inform the warden, if they are staying elsewhere.
 15. For security reason, the main door of the hostel and the gate shall be closed and locked at all the time.
 16. No excessive noises between 10pm to 6am. Corridor lights will be on all night.
 17. Outdoor shoes should not be used in the hostel; indoor slippers can be used.
 18. Keep your own belongings and valuables safe. The authority is not responsible for any loss or damages.
 19. Tenants who wish to park vehicles within the hostel premises, must notify the warden and register the vehicle's plate number. Only one (1) vehicle is allowed for each tenant.
 20. All utensils, kitchen wares, including gas stove shall be provided by the tenants themselves.
 - 21. No outsider coming to stay the room of the tenants.**
 - 22. Tenants shall co-operate and comply with all the above rules and regulations; any rule or regulation not obeyed shall result in warning or termination of tenancy. Terminate renting shall result in one (1) month deposit be forfeited.**
 23. The Board of management reserves the right to alter or to add any rules regulation.
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I(I.C NO).....from this very day agree to abide by the rules and regulations as stated above. Should I at any time breach the above rules and regulation, I would accept the appropriate warning or termination of this tenancy immediately.

Signature: _____

Date: _____

SCAC Methodist Girls' Hostel

Appendix A/附录 A

NO.	TYPE OF ROOM	RENTAL	ELECTRICITY		WATER
			Basic	Monthly charge	Monthly charge
(A)	<i>Ground Floor</i>				
1.	1 unit 2 room-G003	240.00	5.00	Based on meter reading >100wkh@0.33 <100wkh@0.34	5.00
2.	Double Room-G001, G002	240.00	5.00		
(B)	<i>1st Floor</i>				
1.	Single Room R5,R6,R7,R8,R9,R10,R11,R14,R 16,R17,R18,R19,R20,R21,R22	170.00	5.00	Based on meter reading >100wkh@0.33 <100wkh@0.34	5.00
2.	Master Room-R12	260.00	5.00		
3.	Double Room-R1,R2	240.00	5.00		
4.	Large Single Room-R3,R4	180.00	5.00		
5.	Single Room With Balcony- R13,R15	180.00	5.00		

Additional Electricity Charges:

1. RM10 for washing machine