Date 日期: \_\_\_\_\_\_\_\_\_\_\_\_

To: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ District Superintendent

Address:

**REQUEST FOR TEMPORARY NON-COMPLIANCE OF A SPECIFIC FINANCIAL GUIDELINES**

**要求暂时不遵照特定财务管理指南条款**

Due to the reasons as stated below:

因以下原因:-

1.

We request for the temporary deferment of implementation of the following specific Financial Guidelines: -

我们要求暂时延期实行以下特定财务管理指南条款:-

1.

We agree and declare the followings: -

我们同意延期并声明:-

1. The above exemption will take effect no more than 2 years from the date of this letter.

信件的延期有效日期不得超过2年。

1. During this period, we will try our best to review our current process and make appropriate improvement to comply with the Financial Guidelines.

在这期间，我们将尽力审查当前流程并进行改进。

1. In the event of the early achievement, we will inform IAU if we have achieve the implementation before the expiring of 2 years.

如果提前达成，我们将会通知内部审计单位且此信件将视为无效。

1. We should bear our own responsibility and the consequences for any loss arising from the exemption of non-compliance of a Specific Financial Guidelines

我们需自行承担其后果和责任因所豁免的特定财务管理指南条款而造成的任何损失。

Thank you.

谢谢。

|  |
| --- |
|  Prepared by **(Church Name)**,  |
|  --------------------------------------- --------------------------------------- |
|  **Name: Name:** **Position: (Pastor-in-charge) Position: (LCEC)****REMARK**

|  |  |
| --- | --- |
| For **District Superintendent**  | For **Internal Audit Unit** |
| Ex: Agreed points xx & xx (with or without conditions)  | Ex: Approved points xx & xx (with or without conditions)  |

Acknowledged and agreed by, For **District Superintendent** For **Internal Audit Unit** ----------------------------------------- --------------------------------------- **Name: Name:** **District: Position:**  **Date: Date:** |